



RECOMMENDATIONS FOR COMMUNITY RESOURCE DISTRIBUTION

The Mississippi State Department of Health, Health Disparities and Equity Covid-19 Response Team is tasked with providing resources (community masks and hand sanitizer) to underserved minority communities in need. As the Novel Coronavirus (COVID-19) continues to spread in an unpredictable manner, it is imperative we distribute resources to communities while following safe and sanitary practices in that process. This document aims to efficiently guide the distribution of those resources and to minimize the risk of exposure of personnel, partners and, beneficiaries of key resources within communities.

Recommended Actions

- Resources (community masks and hand sanitizer) are to be distributed to the general public with an emphasis on underserved minority communities
- The distributing organization is responsible for separating stock and providing bags for community distribution
- The distributing organization is responsible for advertising distribution activities to the local community
- Resources should be handed out using a drive-thru model
 - Recipients drive up to distribution station to receive packaged resources
 - Distributor hands packaged resources through the vehicle windows
 - Once package has been distributed, individual should leave the premises
- Personnel/volunteers should wear mask and gloves when sorting, packaging and handing out resources
- Personnel/volunteers should practice social distancing when sorting, packaging and handing out resources
- Each pack should include (*Note: This can be per vehicle, family or individual):
 - (1) bottle of hand sanitizer
 - (1 to 5) masks
- Distributing organization must provide a report of distribution activity. Report should indicate:
 - Location, date and time of distribution
 - Amount of resources distributed
 - Amount of resources remaining
 - Plan to distribute remaining resources
 - Share any media coverage (photos, articles, link to local news coverage, etc.)
- The distributing organization is asked to partner with other community and faith-based organizations in the area
- Workers/volunteers wear clothing that represents their organization during the give-away